

Great Neck Public Schools

Office of Instructional Technology and
Department of Information Systems



2012 Reference Guide

July 22, 2011



1) The **Campus Parent Portal Login Page** below can be accessed through the **Great Neck Public Schools Web site** (<http://greatneck.k12.ny.us>) by clicking the **Campus Parent Portal** link from the **Community Login** area on the right side of the home page.



Welcome to the Great Neck Public Schools Campus Portal! Here you will find instant access to accurate, current and confidential information about your child(ren)'s school attendance, grades, class assignments and more!

[Tell me more!](#)

- [In English](#)
- [En Español](#)
- _____
- _____

First time using Campus Portal?

If you have been assigned a Campus Portal Activation Key, [click here](#)

If you do not have an Activation Key, [click here](#)

Already have a Campus Portal account?

User Name

Password

Log In

[Problems logging in?](#)

District Notices

• [2010-03-03]

Attention Parents: If you have not already done so, please follow the instructions in the letter you received from the Great Neck Public Schools to create your account and log in. Here's how:

1. Under the heading "First time using Campus Portal" (above), follow the link that says, "If you have been assigned a Campus Portal Activation Key, click here."
2. Type in your Activation Key (refer to the letter you received) and click the Submit button to continue.
3. Enter a user name and a strong password, and click the Create Account button. To learn more about strong passwords, refer to the letter you received or read [this brief article](#).
4. Once your account has been created, you can log in with your new user name and password.

• [2008-03-01]

For help with Activation Keys, logging in, or other technical issues, please send an e-mail to infinitecampus@greatneck.k12.ny.us

*** If you are a student please do not use this link if you are disabled. Your account will be activated within 24 hours.

Include your full name and a daytime phone number. You will receive a response by e-mail or phone, usually within one business day.

Please direct any questions about your child's information in the Portal to the Main Office of your child's school. [View the GNPS Directory](#)

2) The **Campus Parent Portal** was updated with a new interface for the 2011-12 school year. The new **Family Page** is the first screen that will be displayed after you log in.

The screenshot displays the Campus Parent Portal interface. At the top left, there is a logo and the text "Campus Portal" next to a "Switch Student" button with a dropdown arrow. To the right, it says "Welcome" and has "Sign Out" and "Home" buttons. Below the logo is a navigation menu with categories: Family, Messages, Household Information, Family Members, Calendar, Payments, User Account, Change Password, and Contact Preferences. A "Great Neck Public Schools" link is also visible. The main content area features a "District Notices" section with a date "[07/15/2011]". The notice text reads: "Welcome, Great Neck Public Schools parents, to the Infinite Campus Parent Portal. This secure Web site has been updated with a new interface and greater functionality for the 2011-12 school year and provides confidential information about your children—linked exclusively to your account—and is intended to improve home-school communication. The Portal contains useful information and is easy to use so the response from parents has been very positive." Below this is an "Important Notice" about "Go Green" and keeping contact information up to date, followed by a "Please note" about report cards. At the bottom of the notice, it says "Information entered by our staff appears here in real time. These entries may not be finalized for a day or two; please take this into account when using the Portal." and "For additional information about this site, please visit our Campus Parent Portal Home Page." A "School Notices" link is at the bottom of the notice area.

3) Click the new **Switch Student** menu at the top left of the screen to select one of your children from the resulting drop-down list. This will enable you to view information the school has chosen to post in the Portal for that child. Only students with an enrollment in the current school year or an enrollment in the next school year will display in the list.

This close-up screenshot shows the "Switch Student" dropdown menu. The menu is open, displaying a list of names: Emily N. Kommer, Jarred L. Kommer, Jessica Kommer, Mallory S. Kommer, Marylou R. Kommer, and Riley J. Kommer. Below the list, there is a "District Notice for 7/22/10" link. The background shows the "Campus Portal" header and the "Switch Student" button.

4) Once a student is selected, the **Student Menu** below will display. Click on each menu item to navigate to that option. Different information becomes available at different times of the year. Please refer to the district calendar for Report card dates.

Calendar

Schedule >

Attendance >

Health >

Assessment >

Transportation >

Fees >

Reports >

Demographics >

Family

Messages >

Household Information >

Family Members >

Calendar >

Payments >

User Account

Change Password >

Contact Preferences >

Great Neck Public Schools

May 2011

 Attendance Event(s)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	Holiday - Memorial Day		30	31		