

DATE:

Dear Mrs. Guilbert:

I moved to _____ on _____.
(new address) (date)

As this address is not in the Great Neck Public Schools district, I want to request

that _____ be permitted to
(student(s) name)

complete the current school year at _____. I
(current school)

understand that my child(ren) will be disenrolled on June 30th of this year. I also

understand that I am responsible for providing transportation for my child(ren) for

the remainder of the school year.

Parent Signature

Date