



# GREAT NECK PUBLIC SCHOOLS

Office of Registration and Attendance  
345 Lakeville Road  
Great Neck, NY 11020  
(516) 441-4080



Dear Parent/Guardian:

Congratulations! Your son/daughter, born between December 2, 2016 and December 1, 2017, is eligible to attend **kindergarten** next year. What a happy and exciting time for you and your child! Registration is required for students who will be attending any of the Great Neck Public Schools as well as students attending Private Schools.

**If your child will attend a private school**, he/she may be entitled to transportation and/or textbooks and special services. Therefore, when your registration in the Great Neck School District is approved, you **must** complete the [On-line Transportation Form](#) required by New York State.

The window will open to accept the Online Registration Applications for the 2022-2023 school year on January 18, 2022.

Please follow the steps below to make sure your child is fully registered for kindergarten. Completing the registration early will allow the schools to best serve your student's needs.

**Step 1: Complete and Submit an Online Registration Application.** Please refer to the included checklist to verify all of the required documents have been uploaded for review. Any documents that are missing will delay the processing of these applications.

**Step 2: The Registration Office staff will review all submitted applications as they are received. Due to the high volume we expect during this early registration period, please allow extra time for this to happen.** If the application is complete and all documents are uploaded, you will receive an email letting you know it is '**APPROVED AND POSTED**'. This is your receipt that your application has been completed.

If any of the documents are missing or information is not complete, your application will be placed on **HOLD**, you will receive an email letting you know what is missing. **This will delay the processing.**

**If your child attends Parkville or Kennedy you do NOT need to register for kindergarten.**

Please do not hesitate to call if you have any questions. You can also find information regarding registration, on the district website at [greatneck.k12.ny.us](http://greatneck.k12.ny.us). Our department can be found under [Home > Administration > Registration and Attendance > Great Neck Registration and Online Application](#).

Very truly yours,

*James Gounaris*  
District Registrar