

# 2019-2020 VOLUNTEER FORM



**THE PTA NEEDS YOUR HELP!** Whether you enjoy assisting at school events during the day or evening, or are bi-lingual and want to help our diverse community, your time is always appreciated. Please take a moment to complete this form below or complete the google form that has been emailed to you. *Please note: once you sign up to volunteer, you will be contacted by the PTA in advance of the fundraiser/event to schedule/confirm your commitment. If you do not hear from the PTA before the fundraiser/event, please email lakevillepta@gmail.com to inquire.* **Thank you for your support! PLEASE RETURN TO SCHOOL BY SEPTEMBER 23rd.**

Parent's Name	Email	Phone
Child 1 Name/Teacher	Child 2 Name/Teacher	Child 3 Name/Teacher

<p><b>Book Fair</b> <u>Set-up</u></p> <ul style="list-style-type: none"> <li>○ Oct 17: 12 pm - 3 pm</li> <li>○ Oct 18: 9 am - 12 pm</li> <li>○ Oct 18: 12 pm - 3 pm</li> <li>○ Oct 21: 9 am - 12 pm</li> <li>○ Oct 21: 12 pm - 3 pm</li> </ul> <p><u>Assist Students with Shopping</u></p> <ul style="list-style-type: none"> <li>○ Oct 22: 9 am - 12 pm</li> <li>○ Oct 22: 12 pm - 3 pm</li> <li>○ Oct 22: 6 pm - 8 pm</li> <li>○ Oct 23: 9 am - 12 pm</li> <li>○ Oct 23: 12 pm - 3 pm</li> <li>○ Oct 24: 9 am - 12 pm</li> <li>○ Oct 24: 12 pm - 3 pm</li> <li>○ Oct 25: 9 am - 12 pm (wrap-up)</li> </ul>	<p><b>Kidstuff Coupon Books</b> - Label and distribute books to students</p> <ul style="list-style-type: none"> <li>○ Late Oct / Early Nov</li> </ul> <p><b>Miss Chocolate Fundraiser</b> - Distribute orders to students</p> <ul style="list-style-type: none"> <li>○ Nov 16: 10:30 am - 1 pm</li> </ul> <p><b>Family Game Night</b> - Set-up/clean-up cafeteria, distribute pizza and water</p> <ul style="list-style-type: none"> <li>○ Jan 16: 5:45 pm - 6:30 pm</li> </ul>	<p><b>Holiday Gift Shop</b> <u>Set-up</u></p> <ul style="list-style-type: none"> <li>○ Dec 9: 9 am – 3 pm</li> </ul> <p><u>Assist Students with Shopping</u></p> <ul style="list-style-type: none"> <li>○ Dec 10: 9 am - 12 pm</li> <li>○ Dec 10: 12 pm - 3 pm</li> <li>○ Dec 11: 9 am - 12 pm</li> <li>○ Dec 11: 12 pm - 3 pm</li> <li>○ Dec 12: 9 am - 12 pm</li> <li>○ Dec 12: 12 pm - 3 pm (wrap-up)</li> </ul> <p><b>Cultural Heritage</b> - Indoor Recess with Games from Different Countries <u>Committee Member</u></p> <ul style="list-style-type: none"> <li>○ 8:15am Meetings on 10/7, 11/4, 12/2, 1/6, 2/3</li> </ul>
<p><b>Sweetheart Dance</b> <u>Set-up</u></p> <ul style="list-style-type: none"> <li>○ Feb 13: 12 pm - 4 pm</li> </ul> <p><u>Assist at the Dance &amp; Clean Up</u></p> <ul style="list-style-type: none"> <li>○ Feb 13: 6 pm - 8 pm</li> </ul>	<p><b>Staff Luncheon</b></p> <ul style="list-style-type: none"> <li>○ <b>Planning Committee</b> - decoration and food selection</li> </ul> <p><u>Set-up</u></p> <ul style="list-style-type: none"> <li>○ Apr 27: 12 pm – 3 pm</li> </ul>	<p><u>Indoor Recess Assistant</u></p> <ul style="list-style-type: none"> <li>○ Feb 10: 12 pm – 1 pm</li> <li>○ Feb 11: 12 pm – 1 pm</li> <li>○ Feb 12: 12 pm – 1 pm</li> <li>○ Feb 13: 12 pm – 1 pm</li> <li>○ Feb 14: 12 pm – 1 pm</li> </ul>
<p><b>Sound of Music Concert &amp; Brunch</b> – Assist at the event</p> <ul style="list-style-type: none"> <li>○ In Spring – Date TBD</li> </ul>	<p><u>Homemade Desserts Drop Off</u></p> <ul style="list-style-type: none"> <li>○ Apr 28: 9 am – 11 am</li> </ul>	
<p><b>Plant Sale</b> <u>Set-up</u></p> <ul style="list-style-type: none"> <li>○ May 5: 4pm delivery &amp; set up</li> <li>○ May 6: Evening</li> </ul> <p><u>Assist Students with Shopping</u></p> <ul style="list-style-type: none"> <li>○ May 7: 9 am - 12 pm</li> <li>○ May 7: 12 pm - 3 pm</li> <li>○ May 8: 9 am - 12 pm</li> <li>○ May 8: 12 pm - 3 pm (wrap up)</li> </ul>	<p><b>Fifth Grade Events</b></p> <ul style="list-style-type: none"> <li>○ <b>Yearbook Committee</b> – design Yearbook</li> <li>○ <b>Fifth Grade Activities</b> - plan and coordinate events for fifth grade</li> </ul> <p><u>Graduation Festivities Set Up &amp; Assistant</u></p> <ul style="list-style-type: none"> <li>○ Jun 22: 7 pm – 8:30 pm</li> <li>○ Jun 23: 9 am – 12 pm</li> </ul>	<p><b>Bi-Lingual Translator</b> - Translate documents and/or PTA meetings and other school events for non-English speaking families</p> <ul style="list-style-type: none"> <li>○ Cantonese</li> <li>○ Mandarin</li> <li>○ Korean</li> <li>○ Spanish</li> <li>○ Other:</li> </ul>
<p><b>Would you like to be a general volunteer?</b></p> <ul style="list-style-type: none"> <li>○ Yes. Please contact me when assistance is needed.</li> </ul>	<p><b>Suggestions / comments for Lakeville fundraisers and/or events?</b> <i>Let us know how we are doing. Help to rate current fundraisers/events. Suggest new ideas.</i></p>	