

The Drop Off Desk

What gets dropped off?

➤ Please only drop off items in an **emergency situation**. We ask that there be no “take-out” lunches dropped off. We also want to remind you that no food is to be brought in for celebrations, like birthdays, etc. If your child forgets his or her lunch, he or she can purchase lunch. We serve both kosher and non-kosher lunches.

Ok, it’s an emergency, what do I do?

➤ Park your car in the Parkwood Parking Lot, and walk across to NMS. You will enter through the visitor’s entrance and get cleared through security via LobbyGuard. Then, you will be allowed to enter the main vestibule and leave the item for your child on the table in the auditorium lobby situated near our Security Officer(s). Please, clearly mark the item with your child’s name.

What happens then?

➤ Students will not be called down to retrieve their belongings as it is disruptive to the educational process. If you are leaving something for your child, it is up to the child to know to stop by the table. Also, keep in mind that items lost or stolen are not the responsibility of the school. Therefore, please do not leave expensive or personal items on the drop-off table.

