

ELECTRONIC SURVEILLANCE

The Board of Education authorizes the use of electronic surveillance equipment to promote the safety and security of students and staff, the protection of District owned or contracted property, the deterrence and prevention of criminal activities and the enforcement of District policies and school rules.

The Board permits the use of such equipment on District grounds, in District buildings and on District vehicles including school buses transporting students to and from school or extracurricular activities. Students and staff will be notified annually that the premises may be monitored by electronic surveillance. Signs may be posted in appropriate locations to notify visitors of the use of electronic surveillance. Electronic surveillance may be placed in common areas where there is no expectation of privacy.

The Superintendent of Schools will designate District staff who will have access to District-wide images and recordings, and building staff who will have access to building images and recordings. These individuals have a responsibility to ensure the security, privacy, and appropriate use of images and recordings in compliance with this policy. Access to live electronic surveillance shall be granted to law enforcement in the event of a critical emergency, for drills designed to practice emergency response or for testing purposes.

Recordings from electronic surveillance shall not be disclosed except in accordance with this policy, as well as State and Federal law. Such disclosure shall be on a limited basis, in order to comply with the District's policy objectives. Recordings from electronic surveillance may be used as evidence of misconduct in disciplinary proceedings or legal matters pursuant to State and Federal law; however access to such recordings will be limited to those authorized to view them in order to maintain student, staff and visitor privacy.

With the exception of designated District staff, all requests for review of such recordings shall be submitted in writing to the Superintendent or his/her designee and a written record of such requests shall be maintained by the office of the Superintendent. If such request is granted, viewing of electronic surveillance records must occur in the presence of the District's designated custodian of the recording, and must be narrowly tailored to the permitted viewing. Unless authorized by the Superintendent or his/her designee, under no circumstances may any electronic surveillance recording be duplicated, removed or transmitted from the District premises unless in accordance with a duly issued court order or judicial subpoena.

Great Neck Public Schools

Adopted: 04/17/12

Amended: 12/12/16