

July 1, 2019

RESOLUTION FOR STANDARD WORK DAY
FOR DISTRICT CLERK AND DISTRICT TREASURER

INFORMATION

In accordance with Regulations 315.4 which requires districts to report standard work days for elected and appointed officials, both our District Clerk and District Treasurer will be appointed at the District's reorganizational meeting. Both of these appointed officials are also full-time employees of the District working in other civil service titles. As a result, they are already members of the Employees' Retirement System (ERS) who are credited with a full year of service for each year worked. The regulation also requires that this resolution must be posted for 30 days on the District's website.

RECOMMENDATION

It is recommended that the Board of Education adopt the following resolution:

BE IT RESOLVED that the Great Neck UFSD hereby establishes the standard work day for the District Clerk and District Treasurer as seven (7) hours and that they participate in the District's Time Keeping System as indicated on the attached.

BE IT FURTHER RESOLVED that this resolution will be posted on the District's website for a period of 30 days, and the District Clerk will forward same, as well as an affidavit of the posting, to the Office of the State Comptroller.

Motion: J. Shi

Vote: 5-0

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Please type or print clearly in blue or black ink

Employer Location Code

7 2 8 2 7

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A
 (Rev. 09/18)

BE IT RESOLVED, that the Great Neck UFSD (Name of Employer) hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Title:	Standard Work Day: (Hrs/day) Min. 6 hrs Max. 8 hrs	Name: (First and Last)	Social Security Number: (Last 4 digits)	NYS SLRS ID:	Tier 1 (Check only if member is Tier 1)	Current Term Begin & End Dates: (mm/dd/yy-mm/dd/yy)	Record of Activities Result:*	Not Submitted: (Check only if official did not submit their Record of Activities)
Elected Officials:								
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
Appointed Officials:								
District Clerk	7	Jacqueline Lizza	4886	41303249	<input type="checkbox"/>	7/1/19 - 6/30/20	N/A	<input type="checkbox"/>
District Treasurer	7	Carol Blach	3720	42558908	<input type="checkbox"/>	7/1/19 - 6/30/20	N/A	<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>

I, Jacqueline Lizza (Name of Secretary or Clerk), secretary/clerk of the governing board of the Great Neck Union Free School District (Name of Employer), of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 1st day of July, 2019 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Great Neck Union Free School District on this 1st day of July, 2019.

(Signature of Secretary or Clerk)
Jacqueline Lizza
 (Name of Secretary or Clerk)
Affidavit of Posting: I, Jacqueline Lizza being duly sworn, deposes and says that the posting of the Resolution began on 7/1/2019 (Date) and continued for at least 30 days. That the Resolution was available to the public on the:

- Employer's website at: www.greatneck.k12.ny.us
- Official sign board at: _____
- Main entrance Secretary or Clerk's office at: _____

(seal)